

TWCP Cavalier Robotics Travel Expectations and for Student Conduct

The following policies have been established to insure that every student who participates in an organized trip supervised by College Park HS personnel will benefit from the experience and will be safe throughout the trip. Each student is expected to behave in the same manner he/she would at any school activity. Any student traveling with the CavBots team will comply with the following expectations or they will be removed from the trip:

§ The students understand that they represent College Park High School at all times and will not conduct themselves in a manner that reflects negatively on the reputation or identity of the school.

§ Applicable rules and regulations in the Student/Parent Handbook are in effect and must be observed. It is understood that if a student willfully disregards these rules, the supervisor/chaperone will notify the parent/guardian.

§ Serious consequences, including suspension/expulsion, may be determined by the high school administration upon return. If parents need to be notified, an administrator of the school will also be contacted. Law Enforcement agencies will be notified of, and involved in, situations deemed appropriate/necessary by the trip supervisor or as required by law.

§ The students are subject to the authority of the supervisor and chaperones at all times. If a student has any concerns about the behavior of fellow students, **they are duty bound** to bring these concerns to the supervisor and/or chaperone.

§ Major infractions will result in the student being sent home on the first available flight (or appropriate transportation) at the parent's expense with no refund for any remaining portion of the trip. Disciplinary action will be determined upon the student's return to school.

§ Students will wear appropriate attire as defined by the school dress code or as deemed appropriate for the activity by the sponsor. Appropriate attire for FIRST competitions include jeans and team t-shirts. No open toed shoes and bring your safety glasses.

§ The school's alcohol and substance abuse policies will be adhered to. There is **zero tolerance** for students possessing alcohol, tobacco and/or illegal substances. District policies will be strictly enforced.

§ Students must be on time for all scheduled activities and for each meal in the trip. Each student will fully participate in each day's program. Students will not deviate from the schedule, program, or directions of the chaperones without their consent. Be on time, or be early, do not have others waiting on you.

On the Bus/Travelling between locations:

§ Students are responsible for respecting the property of the transportation service. The student is responsible for any damage or misappropriation of the property of the transportation service. The student is responsible for restitution should any damage or loss of property occur. School buses are to be clean and free of trash at the end of all trips

§ Student's luggage must have identification clearly visible. Students are responsible for the contents of their luggage and are asked not to bring any personal property of value.

§ Students will not enter into any vehicle except the buses without strict approval from a CPHS teacher. Students will not engage in any activity with persons unfamiliar to the supervisor and chaperones without their consent.

§ **At the end of all trips, students will arrange to be picked up at school promptly at the designated time.**

At the Hotel:

§ Students must respect hotel property. The student is responsible for any damage or misappropriation of hotel property. The student is responsible for restitution should any damage or loss of property occur. The student must reimburse the hotel before the group leaves the premises. There should be caution used in snacking. All trash must be disposed of properly. Hotel cleanliness must be maintained by all participants at all times. Students will be quiet and considerate of other guests in hotels or at gatherings.

§ Students must keep the sponsor informed of their activities and whereabouts at all times; **under no circumstances may students leave the hotel without sponsor permission.**

§ Your assigned rooms are for you and your roommate's use. No other student is to occupy that room after curfew. Students may not have students of the opposite sex in their room at any time.

§ Students are not permitted to change assigned hotel rooms.

§ At hotel check-in, movie, phone and game privileges will be turned off in student rooms.

§ Students must be considerate and respectful of the rights of other hotel guests. Unnecessary and loud noises, such as slamming doors, running in the hallways, and loud music, are strictly forbidden.

§ The nightly curfew will be **10:00 PM**. Room checks will be made beginning at that time **or as announced by the supervisor**. Students may not leave their hotel room after room checks are made. Students are expected to be in their own room. All lights, TV, and music are to be off by 12:00 AM. *No one is to be out of their room after curfew!* The hotel staff has been advised to notify the supervisor if there is any infraction of this rule. Breaking this rule **will** result in a call home and your expulsion from the trip. Your trip home is at your own expense.

At the competitions:

§ You are expected to ooze gracious professionalism.

§ You are expected to be SAFE and expect safety from others.

§ *Students will be kind with their words and their actions.* Inappropriate behavior and/or inappropriate language will result in your removal from the event. A chaperone will escort you back to the hotel where you will remain until such time as the supervisor deems otherwise.

§ You are expected to be engaged and cheering for our team during match play.

§ You are expected to socialize with other teams and build positive relationships. If a team needs help, then help them. If the help requires robot parts check with the mechanical lead or supervisor before giving away parts.

§ If you are assigned a rotation or shift to perform a specific activity, you must remain there for the duration of the shift up to and including when your relief arrives.

§ Make and carry a schedule of where you are supposed to be and when; BE 5 minutes EARLY!

§ Communicate problems as they arise through the team president/vice president. Store their phone numbers on your cell phone.

§ If a judge talks to you, engage them in conversation. Answer their questions and don't make up answers if you don't know. Be respectful and mind your manners (yes ma'am, no ma'am, yes sir, no sir; politeness matters!).

§ Do not leave the Competition venue building under any circumstance.

§ Students are required to bring money to pay for all meals. If needed, chaperones will help organize delivery of meals to the venue. Students are expected to help clean up the eating area and dispose of garbage.

I understand the rules and will adhere to them. I understand that any violation of these rules, no matter how small, may cause my removal from the trip and my parents/guardians having to come get me in addition to school discipline upon the return to school.

My actions reflect on the team as a whole and may allow or prevent future team travel for myself or even the team as a whole. I do not wish to be the reason for CavBots not traveling anymore. These rules are non-negotiable and binding.

Name: _____ **Date:** _____